



2026 BC Summer Divisionals Island & Coastal Vancouver

JUNE 26-28, 2026

Sanctioned by Swim BC: 63356

Hosted By: Swim BC & Hollyburn Swim Team

Swim BC and Hollyburn Swim Team would like to begin by acknowledging that the land on which we gather lies on the unceded, traditional territory of the of the Squamish Nation, Tsleil-Waututh Nation, and Musqueam Nation.

SAFE SPORT

Swim BC believes that athletes, coaches, officials, support staff and volunteers have the right to participate in a safe and inclusive sport environment free of abuse, harassment, and discrimination. This involves promoting open and observable environments and making meaningful and concerted efforts to avoid situations where a coach/official/staff member, etc. might be alone with an athlete. All interactions between an athlete and an individual who is in a position of trust should normally be in an environment or space that is both 'open' and 'observable' to others.

All participants in this event are reminded that they are bound by Swim BC's Policies and Procedures, including but not limited, to the Code of Conduct and Ethics policy, the Gender Equity policy and the Screening and CRC policy.

Deck changes are explicitly prohibited.

Adult only washrooms (for volunteers, coaches, officials) are located by the Committee Room in the Lower Tennis Building.

VENUE

Hollyburn Country Club
V950 Cross Creek Road
West Vancouver, BC. V7S 2S5

POOL

Competition Pool: 25m X 6 Lanes
Warm-up/Cool Down: Leisure pool widths available throughout the meet

ORGANIZING COMMITTEE

Swim BC	Melissa Webster	melissa.webster@swimbc.ca
Meet Manager	Randa Ridgway	ridgwayranda@gmail.com
Meet Referee	Rob Smith	rasgrpinc@gmail.com
Officials Coordinator	Rob Smith	rasgrpinc@gmail.com
Entries Coordinator	Melissa Webster	melissa.webster@swimbc.ca

ENTRY DEADLINE

Monday, June 15, 2026 @ 9:00pm

SCRATCH DEADLINE

Monday, June 22, 2026 @ 12:00pm

PRE-MEET TRAINING

Thursday, June 25, 2026 5:00pm – 6:00pm 4 Lanes
Please email Brad Hutton at bhutton@hollyburn.org by end of day Tuesday June 23rd.

TECHNICAL / COACH MEETING

TBD

IMPORTANT:

Coaches that are found to have incorrectly entered swimmers – by not using the swimmers best Short Course or Long Course time to avoid dequalifying standards where they have recorded an official dequalifying time may be considered in breach of the Swim BC Code of Conduct and may be subject to sanction under the Swim BC Discipline and Complaints Policy.



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ENTRY INFORMATION

ELIGIBILITY

- Swimmer Registration:** All swimmers must be registered with a Swim BC, SNC, or other World Aquatics affiliated club.
- Qualifying Period:** September 1, 2024, to [June 15, 2026](#) (entry deadline).
- Qualification Requirement:** During the qualifying period, athletes must achieve at least 1 Island & Coastal Vancouver Divisional Time Standard in their respective age group at an appropriately sanctioned competition.
Swimmers who have achieved Provincial Championship standards may not be entered in those events for which they are provincially qualified.
- Swimmer Age:** Age is determined as of the first day of competition (June 26, 2026).

AGE GROUPS

- Individual Events:** 12 & Under | 13-14 | 15-16 | 17 & Over
- Swimming Up:** Swimmers cannot swim in an “older” age group, with the exception being swimmers who “age up” between June 22 and July 16, inclusive.
In the above cases: swimmers can be moved into the “older” age category and will be subject to the same entry rules as all swimmers.
Action Required: An email must be sent to the Entries Contract prior to the entry deadline notifying them. Email must include swimmers’ name DOB and Swimmer ID.

ENTRY LIMITS

- Individual Entries:** Swimmers may enter up to 8 individual events, provided all entries meet the qualifying standards (QS).
- Non-Qualified Swims:** Swimmers with between 1 to 6 qualifying standards (QS) may enter up to 6 individual events.
- | | | |
|-------------------|-------------------|--------------------|
| 1 QT = 5 NQ swims | 2 QT = 4 NQ swims | 3 QT = 3 NQ swims |
| 4 QT = 2 NQ swims | 5 QT = 1 NQ swims | 6+ QT = 0 NQ swims |
- The 1500 Freestyle is not eligible to be swum as a NQ event.
NQ events may only be entered in addition to a qualified event.

ENTRY SUBMISSION

- Entries Upload:** Entries must be submitted and validated through REMS prior to the entry deadline.
All attending coaches and support staff must be listed when uploading the entries via REMS.
- Validation:** Non-Validated Times are not accepted; swimmers must have a valid entry time from within the qualification period for each event they enter (this includes NQ events).
All entries will be validated via the Swim Canada results database (Swim Rankings).
No Time (NT) will not be accepted.
Times are to be submitted in the course they were achieved. Converted times will NOT be accepted.
All LCM entries will be converted to SCM by Swim BC and seeded accordingly.
It is responsibility of the coach to ensure that all swimmers are qualified and entered appropriately.
- Late Entries:** After the entry deadline, new swimmers will NOT be accepted.
Amendments to entered swimmers will be accepted at the discretion of Swim BC.

DECK ENTRIES

There will be no deck entries, exhibition swims, or time trials.



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ENTRY FEES

Individual Fees: \$95.00 / swimmer

Relay Fees: \$15.00 / relay

Payment Methods: Cheque: Please make cheques payable to **Hollyburn Swim Team**.

All fees MUST be paid to the Administration Desk prior to the start of the meet.

COMPETITION RULES

This meet will follow rules as outlined in the current Swimming Canada Rulebook. Rules, regulations, and procedures outlined in this Meet Information Package will supersede those in the Swimming Canada Rulebook.

WARM-UP PROCEDURES

The Swim BC Competition Warm-Up Safety Procedures will be in effect and will be monitored by safety marshals.

STARTS

Pool Depth: Deep End: 3.71m Shallow End: 1.45m

Dive Rules: Starts will be conducted from Starting Platforms (blocks) as per World Aquatics II.4.1 and II.16.1.4.

Backstroke Ledges: Backstroke Ledges may be available.

Misconduct: The Starter shall report a swimmer to the Referee for misconduct taking place at the start of a race as per Swimming Canada Part II 2.3.2. The “misconduct” shall include but is not limited to (C.2.3.2.1):

- Deliberate or negligent acts such as spitting, spouting of water, or blowing the nose in the pool or on the pool deck immediately prior to the start may be considered misconduct.
- Deliberate kicking or striking of the starting platform, including the back plate prior to the start.
- Unsafe or uncontrolled entry into the pool immediately prior to the start of a race. All swimmers must enter the pool with a controlled, feet-first entry.

The Referee may disqualify a swimmer for such misconduct.

SWIM OFFS

Swim-offs will be scheduled at a time agreed upon by coaches and officials. Every effort will be made to conduct the swim-off before the conclusion of the preliminary session in which the tie occurred.

Coaches are to report to the Admin Desk when a swim-off is announced.

SWIMWEAR & TAPING

Swimwear: All swimmers are allowed to race in swimwear of their choice at competitions sanctioned by Swim BC. There is no requirement to declare the choice of swimwear to the Referee if the fabric is a permeable open mesh textile and does not provide a technical advantage in terms of speed, buoyancy, or endurance.

Taping: All swimmers shall be required to comply with World Aquatics swimwear and taping rules.

D/DEAF AND HARD OF HEARING ACCOMMODATION

This competition can provide the following accommodations for swimmers who are D/deaf or Hard of hearing:

1. Non-verbal instruction provided by a support person from the swimmer’s own club, who is registered in the REMS as ‘support staff’.
2. Visual hand signals given by the starter/referee.

Clubs must contact Meet Management by the [Entry Deadline](#) for accommodations.



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GENERAL MEET RULES

PHOTOGRAPHY / VIDEOGRAPHY

In order to minimize risk, all photographs and video taken at Swimming Canada/Swim BC sanctioned competitions, whether taken by a professional photographer or videographer, spectator, team support staff or any other participant, must observe generally accepted standards of decency. Under no circumstances are cameras or other recording devices allowed in the area immediately behind the starting blocks during practice or competition starts, or in locker rooms, bathrooms, or any other dressing area.

All photographers must have applied for and received permission from Swim BC prior to the start of meet to be on deck. Photographers must be representing a participating club and have the support of the club to be on deck, taking photos for their club's use only. All approved photographers must be identified by wearing a self-provided safety vest.

COACH CONDUCT

Coaches are reminded that once competition begins, the field of play is reserved for swimmers, officials and support staff. Coaches are not permitted behind the starting blocks or at the turn end but are welcome to coach and encourage their swimmers from the sides of the pool.

Coaches must check in with the Meet Management immediately upon arrival to pay entry fees.

CODE OF CONDUCT

Violations of the Swim BC Code of Conduct and Ethics policy may result in immediate disqualification from the meet.

COMPETITION FORMAT

SEEDING

Fastest three heats of all prelims/final events will be circle-seeded. Except for 400 Free and 400 IM – those two events will have the fastest 2 heats circle-seeded.

During events only one (1) swimmer per lane is permitted

FINALS

There will be an "A" final only for each age group.

Time Final events (including relays) with 7 or 8 entrants, will be seeded such that the fastest heat will have all lanes filled.

DISTANCE EVENTS

1500 FREE

- Positive Check In:** There will be a positive check-in for the 1500 FR.
Deadline will be the start of the prelims session in which the event will be swum.
- Seeding:** The 1500 Freestyle is a time final.
The Top 6 in each age group in each gender, will swim in a single heat. Following this, all other swimmers will be senior-seeded, swum fastest-to-slowest alternating genders.
- Eligibility:** Swimmers who have achieved a Divisional Standard in 800 Free (within the qualifying period) are permitted to enter the 1500 Free, providing the following conditions are met:
- A verifiable 1500 Free time (from within the qualification period) is mandatory for eligibility.
 - **Action Required: An email must be sent to the Entries Contact prior to the entry deadline with the swimmer's name, Swimmer ID, and documentation of both the 800 Free and 1500 Free.**



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RELAYS

AGE GROUPS

Relay Events: 12 & Under | 13-14 | 15-16 | 17 & Over

ENTRIES

Validation:	Validated relay entry times will be considered those which are no more than 1.50 seconds faster than the cumulative best times of the four swimmers entered. Relay entries that have an entry time MUST include names. If a relay is entered with less than four (4) names, it will be seeded as “NT”. “NT” entries will be accepted.
Qualifying Times:	There are no qualifying times for relays.
De-Qualifying Times:	Relay swimmers may not compete in any relay event for which they have already achieved the Provincial Championship Qualifying Standard in their own age category, or in the age category of the relay if they are swimming up. <i>It is the responsibility of the coach to ensure that no athletes in a relay are provincially qualified. Any relay that is found to have an athlete that is provincially qualified will be ineligible to swim.</i>
Swim-Up:	No more than TWO (2) swimmers per relay event may swim up from a younger age group. In such cases, the swimmer(s) may swim in both their own age-group relay as well as in one or more older age group relays. Only one relay event per age group may include swimmers from a younger age group.
Relay-Only Swimmer:	Relay Only swimmers must be listed on their club’s Hy-Tek entry file as “Relay Only”. Relay Only swimmers are subject to the Relay-Only surcharge (\$15.00). Each club will be allowed one “Relay Only” swimmer per age group and gender in the entire competition. <i>Action Required: An email must be sent to the Entries Contact prior to the entry deadline notifying them of the relay-only swimmers and their SNC ID number and DOB.</i>
Mixed Relays:	Mixed relay teams must have 2 Females and 2 Males per team.
Relay Name Changes:	Coaches must submit their relay name changes via Relay Form provided by the Admin Desk. All relay name changes must be submitted 30 minutes before the start of the session in which the relay will be swum.
Seeding:	All relay events are timed finals.
Scoring:	Only the top 3 relay teams from each club are eligible for scoring. Additional relay entries may swim but will not be eligible for points. <i>Swim BC reserves the right to limit the number of relay entries per club.</i>

SCRATCHES

Scratches received prior to June 22 @ 12:00pm will not incur Meet Fees.

There is no penalty for no-shows, step downs and unexcused and/or incomplete swims during prelims.

The following rules apply to all finalists and alternates listed in the official preliminary results posting, as well as all swimmers competing in time-final events.

- For all final events, no-shows, step downs and unexcused incomplete swims will be considered “late scratches” and subject to the late scratch penalty of \$20. Fines are to be paid immediately. The swimmer and/or relay swimmers in question shall not swim subsequent events until the fine is paid.
- For finals, the scratch deadline will be 30 minutes following the completion of the preliminary events (excluding time final events).
- For finals, all scratches must be submitted to the Administration Desk.



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SCORING

Individual Scoring: 30 - 25 - 22 - 20 - 18 - 17 - 16 - 15

Relay Scoring: 60 - 50 - 44 - 40 - 36 - 34 - 32 - 30

AWARDS

MEDALS

Awarded for 1st, 2nd, and 3rd places for all individual and relay events.

Presentation: Medals will be presented immediately after the event is announced as official.

RIBBONS

Awarded for 4th, 5th, 6th, 7th and 8th places for individual events only.

Presentation: Coaches are to pick ribbons up at the end of the meet.

It is the responsibility of each club's coach to ensure that all club ribbons are collected at the conclusion of the meet.



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Schedule of Events

FRIDAY PRELIMS			
Warm Up:		7:30am – 8:50am	
Competition:		9:00am – 2:00pm	
FEMALE	MALE	AGE	EVENT
1	2	Open	200 IM
3	4	Open	50 Back
5	6	Open	200 Fly
7	8	Open	50 Free
9	10	Open	100 Breast
11	12	Open	400 Free

FRIDAY FINALS			
Warm Up:		3:30pm – 4:20pm	
Competition:		4:30pm – 7:30pm	
FEMALE	MALE	AGE	EVENT
1	2	Open	200 IM
3	4	Open	50 Back
5	6	Open	200 Fly
7	8	Open	50 Free
9	10	Open	100 Breast
11	12	Open	400 Free
13	14	12 & Under	4 x 50 Medley Relay
15	16	13 - 14	4 x 50 Medley Relay
17	18	15 - 16	4 x 50 Medley Relay
19	20	17 & Over	4 x 50 Medley Relay

SATURDAY PRELIMS			
Warm Up:		7:30am – 8:50am	
Competition:		9:00am – 2:00pm	
FEMALE	MALE	AGE	EVENT
21	22	Open	200 Back
23	24	Open	50 Fly
25	26	Open	200 Breast
27	28	Open	100 Free
29	30	Open	400 IM

SATURDAY FINALS			
Warm Up:		3:30pm – 4:20pm	
Competition:		4:30pm – 7:30pm	
FEMALE	MALE	AGE	EVENT
21	22	Open	200 Back
23	24	Open	50 Fly
25	26	Open	200 Breast
27	28	Open	100 Free
29	30	Open	400 IM
31	32	12 & Under	4 x 50 Free Relay
33	34	13 - 14	4 x 50 Free Relay
35	36	15 - 16	4 x 50 Free Relay
37	38	17 & Over	4 x 50 Free Relay

SUNDAY PRELIMS			
Warm Up:		7:00am – 8:20am	
Competition:		8:30am – 1:30pm	
FEMALE	MALE	AGE	EVENT
39	40	Open	100 Back
41	42	Open	200 Free
43	44	Open	100 Fly
45	46	Open	50 Breast
47	48	Open	ALL 1500 Free (TF)

SUNDAY FINALS			
Warm Up:		3:00pm – 3:50pm	
Competition:		4:00pm – 7:00pm	
FEMALE	MALE	AGE	EVENT
39	40	Open	100 Back
41	42	Open	200 Free
43	44	Open	100 Fly
45	46	Open	50 Breast
49		12 & Under	4 x 100 Mixed Medley Relay
50		13 - 14	4 x 100 Mixed Medley Relay
51		15 - 16	4 x 100 Mixed Medley Relay
52		17 & Over	4 x 100 Mixed Medley Relay



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COMPETITION WARM-UP SAFETY PROCEDURES

Meet Management must ensure that the following warm-up safety procedures are implemented at all Swim BC sanctioned competitions. Coaches, swimmers, and officials share responsibility for following these procedures during all scheduled warm-up periods. Coaches are encouraged to assist Safety Marshals in maintaining a safe environment on deck.

GENERAL WARM-UP

- Swimmers must enter the pool **FEET FIRST** in a cautious manner, entering from a start or turn end only and from a standing or sitting position.
- Swimmers shall always be aware of their surroundings and keep the end walls clear.
- Running on the pool deck and running entries into the pool are prohibited.
- Meet Management may designate the use of sprint or pace lanes during the scheduled warm-up time. Any such lane usage must be communicated through a pre-competition handout or announcement and visible through on deck signage.
- **Swim BC recommends that**, where lane density exceeds 20 swimmers per lane SC or 40 swimmers per lane LC, Meet Management split warm-up to ensure a safe environment (swimmers per lane) exists (i.e. by club, gender or age). A split warm up must be communicated in some fashion prior to the start of warm-up. This can be through a pre-competition handout or email, a technical meeting, or a general announcement.
- Diving starts shall be permitted only in designated sprint lanes. Only one-way swimming from the start end of sprint lanes is permitted.
- Swimmers exiting sprint lanes must exercise caution and remain aware of their surroundings. When crossing into other lanes, they shall ensure they do not interfere with ongoing sprint activities, pace work, or lanes designated for Para swimmers.
- Coaches shall decide if their swimmer is ready to safely participate in pace work in designated pace lanes and must be directly supervised by their coaches.
- Pools with backstroke starting ledges available may offer a designated lane for backstroke starts at meet management's discretion. (This is not mandatory if not enough general lane space is available for the number of swimmers in the meet.)
- Notices or barriers must be placed on starting blocks to indicate no diving during warm-up.
- Pre-event training shall be managed by the coaches and will have sufficient lifeguards on deck. There will be no Safety Marshals in place during pre-event training.
- Safety marshals will only be placed in the competition pool when warm-ups take place.

EQUIPMENT

- Only Kick Boards, Pull-Buoys, Ankle Bands, and Snorkels are permitted for use in the main warm-up pool during warm-up.
- Hand paddles and flippers are permitted for use in a secondary warm-up pool only (where available), at Meet Management's discretion and recommended only for national events or senior competitions.
- At Meet Management's discretion and based on available space, the Meet Manager may permit use of tubing or cord assisted sprinting in designated lanes and during specific times of the warm-up only. It is recommended that this only be allowed in secondary warm-up pools as space allows. Coaches are responsible for equipment reliability and use. This is recommended only for national events or senior competitions.



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VIOLATIONS

It is recognized that there is a level of interpretation and common sense that must be applied when applying these guidelines. Diving headfirst quietly into an empty pool at the start of warm-up is not the same as diving headfirst into a crowded lane. Judgment and context are required. This section is specific to diving violations and not equipment.

- Swimmers witnessed by a Safety Marshal diving or entering the water in a dangerous fashion may be removed, by the Referee, without warning from their next individual event following the warm-up period in which the violation occurred. The swimmer's name and club shall be registered with the Meet Manager.
- In the case of a second offense during the same competition the swimmer shall be removed from the remainder of the competition by the Competition Coordinator/Meet Referee.

SAFETY MARSHALS

The Safety Marshal is a trained position designated by Meet Management. Judgment, tact and confidence is required and therefore the Safety Marshal should ideally be a more experienced official, whenever possible.

Safety Marshals shall:

- Be visible by safety vest.
- Be briefed thoroughly on the warm-up procedures
- Be situated at each end of the competition pool. Actively monitor all scheduled warm-up periods during competition days;
- Ensure participants comply with warm-up safety procedures and report violations to the Referee.

A minimum of 2 safety marshals are recommended for each of the 25m warm-up pools in use during short course competitions, and a minimum of 4 safety marshals are recommended for 50m warm-up pools in use during long course competitions.

Depending on the level of competition, Safety Marshals have a role in helping work with coaches and swimmers to ensure a safe warm-up environment. This may include educating a younger swimmer on the procedures or communicating a concern to a coach.

PARA-SWIMMER NOTIFICATION

- Coaches are requested to notify Meet Management of any Para swimmers participating in warm-ups. Meet Management may designate a Para swimmer lane for warm-up when necessary.
- Where a para lane is designated, only classified swimmers may use it. Violations may lead to disciplinary action.

The following statement must appear in all Swim BC sanctioned meet information and posted notices:

“SWIM BC COMPETITION WARM-UP SAFETY PROCEDURES WILL BE IN EFFECT AT THIS MEET.”